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MEMORANDUM

TO: CRRA Organizational Synergy & Human Resources Committee

FROM: Moira Kenney, HR Specialist/Board Administrator

DATE: April 19, 2013

RE: Notice of Telephonic Meeting

There will be a telephonic meeting of the Organizational Synergy and Human Resources Committee of the CRRA Board of Directors on Monday, April 22, 2013, at **11:00 am** in the Legal Conference Room at the CRRA offices, 100 Constitution Plaza, Hartford, CT.

The purpose of the meeting will be to discuss the following matters:

- I. Approval of Minutes of the March 18, 2013, OS&HR Committee Meeting (Attachment A).
- II. Discussion of Organizational Effectiveness Review (Attachment B).
- III. Executive Session to discuss personnel matters.

If you will be unable to attend, please notify Moira Kenney at (860) 757-7787 immediately.

cc: Tom Kirk, President
Jim Bolduc, CFO
Eric Womack, Dir. HR & Admin